

**JOB TITLE:** NATURE RECOVERY PROJECTS OFFICER  
**ACCOUNTABLE TO:** CHaPRoN Manager  
**TEAM:** National Landscape  
**TEAM LOCATION:** HARBOUR OFFICE ITCHENOR / HOME  
**SALARY:** Grade 8: NJC SCP 20-24, £30,296 - £33,024  
**DURATION:** Permanent  
**HOURS:** Full Time (37hrs per week)

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## **INTRODUCTION**

Founded by its own Act of Parliament in 1971, Chichester Harbour Conservancy is a unique organisation in that it is the only Statutory Harbour Authority with responsibility for a National Protected Landscape (formally an AONB (Area of Outstanding Natural Beauty)). In response to the declining state of nature, the Conservancy established the CHaPRoN partnership (Chichester Harbour Protection and Recovery of Nature) in 2020, as an initiative to help protect and restore the Harbour's natural environment.

Chichester Harbour Conservancy is one of ten partners in the Blue Marine's Solent Seascape Project: a five-year, multi-million-pound conservation project to reconnect the Solent into a functioning seascape by improving the condition, extent, and connectivity of key marine and coastal habitats. The project is funded by the Endangered Landscape and Seascape Programme, managed by the Cambridge Conservation Initiative, and East Head Impact (a local charitable trust).

The post holder will report directly to the CHaPRoN Manager at Chichester Harbour Conservancy, and work with both the CHaPRoN partnership and the Solent Seascape Partnership to deliver prioritised projects that fulfil the aims of both partnership initiatives.

This is a fantastic chance to become part of a pioneering seascape scale restoration project, working with a multi-disciplined partnership addressing some of the key challenges facing not only Chichester Harbour, but the wider UK marine environment.

## **PURPOSES**

- a) To be responsible for the delivery of a programme of prioritised projects from the CHaPRoN delivery plan that protect, enhance and restore the coastal habitats of saltmarsh and seagrass within the harbour and fulfils CHaPRoN's responsibilities for the Solent Seascape Project.
- b) To represent Chichester Harbour Conservancy at Solent Seascape Partnership Group meetings.
- c) To provide support to Solent Seascape Partners by facilitating the monitoring and wider project work within Chichester Harbour as required.

d) To support the CHaPRoN Comms and Engagement Officer with the development and delivery of engagement opportunities for the Solent Seascape Project that help raise public awareness about the need for protecting and restoring coastal habitats.

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## **DUTIES**

Key responsibilities are to:

- Develop positive relationships with partners within the CHaPRoN and Solent Seascape Project partnerships.
- Deliver the CHaPRoN project activities within the Solent Seascape Project workplan for restoration and monitoring initiatives.
- Be a key contact for SSP Partners and facilitate SSP project initiatives within Chichester Harbour as required.
- Support SSP Partners with the development of the Seascape Recovery Plan.
- Undertake the development of project initiatives as agreed with the CHaPRoN manager, including commissioning survey work, securing consents, permissions, and funding.
- Work with stakeholders to resolve concerns and barriers to project delivery.
- Manage the delivery of habitat restoration projects, including managing the tender process to appoint contractors; overseeing capital works; assessing project outcomes.
- Be responsible for all relevant risk assessments related to project delivery works, making sure they are kept up to date and adhered to.
- Work with landowners, agencies, partners, local groups, businesses, and individuals to help conserve, enhance and restore the coastal habitats within Chichester Harbour.
- Develop engagement opportunities for volunteers to support the delivery and monitoring of SSP project initiatives.
- Write internal and external progress reports as required.
- Deliver presentations to stakeholders and community groups promoting and raising awareness of coastal habitat protection and restoration.
- Contribute to other coastal habitat and species management initiatives.
- Undertake any other relevant ad-hoc duties commensurate for the job role as requested by management.

## **PERSON SPECIFICATION**

### **Knowledge, Skills and Experience Qualifications**

#### **Education**

- Educated to degree level in ecology/conservation/environmental science or a related subject, or equivalent professional qualification within a relevant discipline.
- Minimum 3 years' experience of working within the conservation field (which can include MSc or PhD research experience).

#### **Experience/Knowledge**

- English fluent/at CEFR Level C2
- Excellent general knowledge of ecology/conservation and ability to quickly build a strong knowledge base relating to specific habitats/species.
- Knowledge of coastal issues.

- Project management experience and evidence of delivering wildlife restoration and/or creation project outcomes.
- Experience of licensing and consenting of habitat management projects.
- Experience of applying and obtaining grants and/or other funding sources.
- Demonstrable experience of developing and working in partnerships to achieve shared outcomes.
- Experience of working with external stakeholders including government agencies and contractors.
- Experience of working in a protected landscape, or similar.

## **Skills**

- Ability to communicate confidently and effectively with a wide range of people and build positive relationships with partners, stakeholders, colleagues, and contractors.
- Ability to produce clear written communications including reports.
- Excellent presentation skills.
- Strong numerical and analytical skills and the aptitude to understand and communicate complex information.
- Budget management experience.
- Ability to work with GIS software.
- Ability to work to deadlines, working flexibly under pressure and responding to changing project and programme demands.
- Awareness of the social, cultural and political landscape in the UK and how this reflects on nature recovery initiatives.
- Strong self-motivation, ability to work autonomously without close supervision and ability to work well as an individual and as part of a team.
- Strong organisational skills, attention to detail and the ability to structure and prioritise the delivery of project outputs effectively.
- A willingness to work flexibly across different programme areas in an agile way.
- Excellent problem-solving skills and ability to find creative solutions to practical issues.
- Ability to monitor and analyse performance data.
- Co-ordinating and facilitating meetings.
- ICT skills with good working knowledge of Microsoft Office and social media.
- Outdoor First Aid qualification, or a willingness to attain.
- Powerboat II qualification, or a willingness to attain.

## **Other**

- Operate in accordance with confidentiality and data protection legislation.
- Willingness to work some evenings, early mornings and weekends.
- The postholder will be required to attend a variety of locations around the Harbour, many of which are not served by public transport. UK driving licence and own car required.