



For enquiries relating to this agenda contact Pasha Delahunty: pasha.delahunty@conservancy.co.uk

11 November 2024

CHICHESTER HARBOUR CONSERVANCY

A meeting of the Chichester Harbour Conservancy will be held at **2.00 p.m. on Monday, 25 November 2024**, at **Eames Farm, Thorney Island, PO10 8DE** to consider the agenda set below.

Matt Briers CBE
CEO

REVISED AGENDA (21.11.24)

PART 1

1. Apologies for Absence

2. Declaration of Interests

Members and officers are invited to make any declarations of personal or prejudicial interests that they know they may have in relation to items on the agenda (or at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered).

11. Part 1 Minutes of the Meeting held on 8 July 2024

To approve the Part 1 minutes of the meeting held on 8 July 2024 (page 30).

12. Advisory Committee

To receive the Part 1 minutes of the Advisory Committee meeting held on 18 November 2024 (to follow).

13. Chairman's Update

To note the verbal report from the Chairman

14. Appointment to Committees and Working Groups

- To note the appointments of Chairman and Vice Chairman of the Advisory Committee for 2024/2025.
- To note the Advisory Committees nominated representatives to the Conservancy.
- To nominate 3 members of the Conservancy to the Planning Committee.

15. 2024-25 Revised Revenue Budget

To consider and approve the report from the CEO and the Finance Manager (page 35).

16. Budget Monitor Report to 30th September 20

To note the report from the CEO and the Finance Manager (page 40).

17. 2025-26 Proposed Revenue Budget

To consider and approve the report from the CEO and Finance Manager (page 47).

18. Revenue Budget Prospects 2026-27 and 2027-28

To consider and note the report from the CEO and Finance Manager (page 61)

19. Port Marine Safety Code

To note the report from the Harbour Master (page 65).

20. 5-Year Management Plan Update

To note the verbal report from the Director of National Landscape.

21. Works Licence

To approve/note the following reports for Works and Dredging Licences:

- (i) Sparkes Marina (page 68)
- (ii) 71 Eastoke Avenue (page 72)
- (iii) Mermaid Cottage (page 76)

3. Exclusion of Press and Public

To consider the exclusion of the press and public for a portion of the meeting on the grounds that the publicity would prejudice public interest by reason of the confidential nature of the business to be discussed.

PART 2 (Confidential Items)

(for members of the Conservancy and the Advisory Committee only)

4. Part 2 Minutes of the Conservancy Meeting held on 8 July 2024

To approve the Part 2 minutes of the meeting held on 8 July 2024 (page 1).

5. Advisory Committee

To receive the Part 2 minutes of the Advisory Committee held on 18 November 2024 (if any, to follow)

6. Conservancy Dashboard & Chief Executive Officer's Update

To note the updated report from the CEO (page 5).

7. Risk Assessment

To note the updated Risk Assessment by the CEO (page 7).

8. Finance, Risk and Audit Group Minutes

The Finance, Risk & Audit Group has met once since the last meeting, on 6 November 2024. Members wishing to raise matters of strategic importance or policy arising from the meeting of the Finance, Risk and Audit Group may do so under this item (page 15).

9. Leases and Licences

To approve the terms of the following agreement:

- (i) Itchenor Park Farm, Unit #1 (page 22)
- (ii) MOD (North & South) Thorney Island (page 23)

10. Itchenor Jetty

To receive a report from the Harbour Master (page 25).

Conservancy members: Iain Ballantyne, Jackie Branson, Ann Briggs, Andy Briggs, Gillian Harris, Jeremy Hunt, Donna Johnson, Stephen Johnson, Robert Macdonald, Pieter Montyn (Chairman), Sarah Payne, Roger Price, Lance Quantrill, Simon Radford, Alison Wakelin.